

**ATLANTA/NORTH ATLANTA BEACH CLUB  
DOING BUSINESS AS**

**ShagAtlanta**

**BY LAWS**

**ARTICLE I**

OFFICES:

The principal office of the Club shall be the office of the agent of record, Roman DeVille, attorney. The Club may have such offices as the Executive Committee so decides. The official mailing address of the Club shall be the home address of the current duly elected President

**ARTICLE II**

PURPOSE:

The purpose of the Club is to bring together a group of individuals who have a like interest in beach music and the preservation of the dance known as the Carolina Shag.

**ARTICLE III**

NAME:

The name of this club shall be Atlanta/North Atlanta Beach Club, Inc., doing business as ShagAtlanta.

**ARTICLE IV**

MEMBERS:

Section 1: Classes of Membership

- (A) General Members –  
General Members shall consist of all those persons who are accepted for membership.

- (B) Honorary Members –  
Honorary Members may be appointed by the Executive Committee.  
Honorary Members will not pay dues and will have all rights and privileges with the exception of voting privileges.
- (C) Lifetime Members –  
Lifetime Members will have full membership privileges. These members will be voted on and approved by the Board of Directors and the Executive Committee.

## Section 2. Election of Members

Any person interested in becoming a Club member shall be sponsored by any current member in good standing and shall be at least twenty-one (21) years of age. A written application for membership shall be filed with the Treasurer in a form approved by the Executive Committee. Application must be accompanied with an amount equal to the current yearly dues, which will become payment for annual dues if the applicant is accepted for membership. If the applicant is not approved by the Executive Committee, the amount will be refunded in total to the applicant.

## Section 3. Revocation of Membership

Revocation of membership shall be executed in two parts:

- (A) A two-thirds (2/3) majority vote of the Executive Committee;
- (B) A two-thirds (2/3) majority vote by the Board of Directors.

## Section 4. Quota

The number of members shall be unlimited.

## Section 5. Identification

All members shall be issued a membership card. The card shall be of a form and design approved by the Executive Committee. All cards will be nontransferable.

## Section 6. Voting Rights

Each General and Lifetime member in good standing shall be entitled to one vote on all matters put before the Club at General Membership Meetings.

## **ARTICLE V**

### **MEETING OF MEMBERSHIP:**

#### **Section 1. General Membership Meetings**

There shall be a quarterly general membership meeting of the Club. Any other general membership meeting will be held at such time and place as the Executive Committee agrees upon by a two-thirds (2/3) majority vote.

#### **Section 2. Notice of General Membership Meetings**

Notice stated the place, day and hour of any General Membership Meeting of the Club shall be given, either verbally at a gathering of the general membership or in writing to the general membership, not less than two (2) weeks nor more than sixty (60) days before the date of said meetings.

#### **Section 3. Quorum**

Ten percent (10%) of the membership or a minimum of twenty-five (25) members in attendance shall constitute a quorum at a Club General Membership Meeting. A simple majority of the quorum shall prevail at any General Membership Meeting with the exception of a By-Laws change, which will require a two-thirds (2/3) majority of the quorum.

## **ARTICLE VI**

### **OFFICERS:**

#### **Section 1. Officers**

The Club shall have one governing body which shall be called the Executive Committee. This Committee shall consist of the President, Social Activities Vice President, Membership Activities Vice President, Communications Activities Vice President, Secretary, Treasurer and Parliamentarian.

#### **Section 2. Elections.**

The Executive Committee and the new members to the Board of Directors, shall be elected each November at a General Membership Meeting.

Section 3. Term of Office

The Executive Committee's term of office shall be January 1 through December 31 of each year. The elected members to the Board of Directors shall be January 1 through December 31 of each year.

Section 4. Vacancy

If any vacancy exists for any reason during the year, the current President shall appoint a volunteer member to fill the unexpired term of office.

If a vacancy exists in the office of President, the existing Executive Committee members shall elect a new President from their ranks to fill the unexpired term of office.

Section 5. Fiscal Year

The fiscal year of the Club shall be the same as the term of the Executive Committee which is stated in Section 3 of this article.

**ARTICLE VII**

**OFFICER RESPONSIBILITIES**

It shall be the duty and responsibility of the Executive Committee that the purposes and guidelines as set forth in this document are followed.

Section 1. Executive Committee's Responsibilities/Committees

The Club shall have three (3) major committees, each assigned at the Executive Committee level to a Vice President. These shall be Social Activities, Membership Activities and Communications Activities.

Section 2. Responsibilities

Social Activities shall typically include:

- (A) Social Committee to plan events through the year;
- (B) Christmas Party Committee; and
- (C) Hospitality Committee.

Membership Activities shall typically include:

- (A) Recruitment of new members;
- (B) Retention of existing members;
- (C) ShagAtlanta Shag Preservation Committee;

- (D) All mass communications to members via email and telephone tree;  
and
- (E) Maintain all membership records.

Communication Activities shall typically include:

- (A) Newsletter Committee; and
- (B) Advertising Committee.

Treasurer's responsibilities shall typically include:

- (A) Ways and Means Committee; and
- (B) All documentation of financial records.

Secretary's responsibilities shall typically include:

- (A) Recording of minutes at Executive Committee and General Membership meetings and reading of General Membership meeting minutes at General Membership Meetings;
- (B) All necessary correspondence; and
- (C) Maintain a listing of all current officers.

Parliamentarian's responsibilities shall typically include:

- (A) Assuring all Executive Committee meetings are conducted in accordance with Robert's Rules of Order;
- (B) Assuring all General Membership meetings are conducted in accordance with Robert's Rules of Order; and
- (C) Assuring the By-Laws are not violated during any meeting or action by the Club.

In addition to all of the above-listed responsibilities, the Executive Committee may form special committees to perform special tasks as is warranted by current needs of the Club.

## **ARTICLE VIII**

### **CONTRACTS, CHECKS, DEPOSITS AND FUNDS:**

#### **Section 1. Contracts**

The Executive Committee may authorize any officer, committee chair or member to enter into any contract or accept delivery of any instruction in the name of and on behalf of the Club, but, in such cases shall be authorized first by a resolution of the Executive Committee.

## Section 2. Checks, Drafts and Orders

All checks, drafts, and order for payment of money, notes or other evidence of indebtedness over One Hundred Dollars (\$100.00) issued in the name of the Club shall be signed by the Treasurer and countersigned by the President or in the absence or incapacity of the President, any one of the three Vice Presidents.

## Section 3. Deposits

All funds shall be deposited to the credit of the Club in such banks, trust companies or other depositories as the Executive Committee may select. The institution must be FDIC insured.

## Section 4. Gifts

The Executive Committee may accept, on behalf of the Club, any contribution, gift, bequest or device for any purpose of the Club.

# **ARTICLE IX**

## BOOKS AND RECORDS:

### Section 1. Books and Records

The Club shall keep correct and complete books and records of the accounts and shall also keep minutes of the proceedings of its General Membership and Executive Committee meetings. All books and records of the Club may be inspected by any member, their agent, or attorney for any proper purpose at any reasonable time.

# **ARTICLE X**

## BOARD OF DIRECTORS:

### Section 1. Board of Directors

The Board of Directors shall consist of two (2) Directors Emeritus who will serve their respective terms for life, as long as they remain good standing members of the Club, the two (2) most immediate Past Presidents and five (5) members in good standing who are elected by the General Membership. The five (5) members will serve two (2) one-year terms. The General Membership will elect these individuals in November at the same meeting at which the officers are elected. On even numbered years three (3) members will be elected. On odd numbered years, two (2) members will be elected.

This group will meet at a minimum of twice a year to review all issues that influence the Club and make recommendations, as appropriate, to improve the Club's effectiveness.

## **ARTICLE XI**

### **DUES:**

#### **Section 1. Dues**

Annual dues shall be recommended by the Executive Committee. Changes in the amount to be charged will be voted on by the membership at a General Membership meeting. Annual dues may not be pro-rated.

#### **Section 2. Membership Renewal Dues**

Dues for membership are due on January 1 of each year; however, payment will be accepted through March 1 of the new fiscal year and an additional \$5 if paid after March 1. In early March, the Vice-President for Membership will inform members who have not renewed that their failure to pay annual dues by March 31 will result in the termination of their memberships.

#### **Section 3. New Members Dues and Deadlines**

New members will submit payment of annual dues with application for membership. The Club will not accept new members during the months of November and December.

## **ARTICLE XII**

### **ASSOCIATION PARTY:**

#### **Section 1. Association Party**

The annual Christmas Party shall be the Club's designated Association Party.

Amended 11/20/99  
Amended 02/20/00  
Amended 02/09/02  
Amended 05/20/07